



Fleming Island High School

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Orange Park, FL 32003

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William S. "Sam" Ward
Principal

Laura Johnson
Vice Principal

Dan Finley
Assistant Principal

Thomas Pittman
Assistant Principal

Howard Cushnir
Director of Guidance

Randy Warren
Athletic Director

April 18, 2006

Dear Dr. Copeland,

I would like permission to write off the following uncollectible bad checks:

Check #1236 -\$40.00 written 5-17-05 by Scott Bramer for Youth cheerleading camp. The check has been deposited and returned twice. The phone has been disconnected since September. They do not have a student that attends our school.

Check #1805-\$15.00 written 9-30-2005 by Joan Loveless. The student and family have moved out of state and the account is closed.

Thank you,
Susan Edmonds

Bookkeeper
Fleming Island High School

William S. Ward

Principal
Fleming Island High School

Fleming Island Elementary School
2005-2006
Dishonored Check

I have a NSF check that I could not collect the money from the sender.

1. Name of maker – **Alisa L. Williams**
2. Check number – **1042**
3. Check date – **August 31, 2005**
4. Check amount – **\$25.00**
5. Description of collection attempts:
9/23/05 wrote letter asking for money
10/10/05 Sent second notice
11/8/05 Sent 3rd notice
11/16/05 Alise Williams called saying that she would send the money and left her phone number.
12/15/05 I called and Alise answered the phone and she said she would send the money.
1/6/06 Called and left message
2/6/06 Called and left message
2/21/06 Alisa Williams called me @ 1:00. She will mail a money order to the school
3/22/06 Called left message
3/24/06 Called left message
4/6/06 Called left message
6. Reason for collection – **NSF check**

Thank you,

Lynda Braxton

Lynda Braxton

Principal

Fleming Island Elementary School